

Introduction

This support information serves as an introduction to the ProInteract[™] Admin console for Navigation and Dashboard overview

Please note that every module in the admin console is role and permission specific.

Indicators

The following indicators are used throughout this ProInteract[™] Admin console support material:

Package Type Legend
INTERACT Lite
INTERACT Regular
Advanced
INTERACT Custom

License Package Information: Availability of features corresponds to the product package that has been purchased by your organization. This manual describes all compatible features for each of the product packages.

To the left is the legend shown throughout this manual for any feature not available to all packages.



TIP Text with this icon informs you about useful tips while performing various operations.



DO YOU KNOW? Text with this gives you additional information about the current topic.



CAUTION

Text with this icon cautions you about the consequence of an action which cannot be undone.



IMPORTANT

Text with this icon informs you about important information of procedures to follow.

Login

User can login using an OTP, username/password or SSO. Currently SSO is supported only for Office₃6₅. Administrator can choose the desired login type in this screen Admin-> Organizations-> Edit-> Organization Metadata tab.

		Applacent III Applacent		O kala		O Super Admin
Admin Admin Organizations	Organization	Update Organization		×	+ Add	Help Video
Divisions	Name	Organization Meta Data				Actions 🛛
aas Users	JnJ	Custom Field	Value			Ø 🗊
Ø⇒ Security		Valid email domains	Username & Password		A	NOTE: Optimized for PC.
Branding		Login type	Username & Password		٩	
<u>,</u>		Login	OTP			
Manage Announcements			SSO			
Content Curation				Update		

Based on the desired selection of Login type, the admin login options will change.

	▲ Login	
Lisemame Usemame cannot be blank. Create account	Password	Login with Office365
Send OTP	Remember Me ■	
	Forgot Username? Create Account Forgot Password?	

Overview

	Workspace Workspace has all resources that make up your experience like digital assets, marketing collaterals etc. and can be managed on the admin console. The user interface that is experienced by the end users on a mobile device is known as Workspace or Experience.
şt)	User management User management is a feature where the Admin can set up, configure and manage Users.
	Content management Content management is used to create and manage digital files in the form of different content types and library types. Content can be of any type such as Video, Article, Image, Slide etc.
8	Security management Admin can configure permissions to users/roles/groups for various actions on content.
	X-Store Experience store also known as X Store which will hold all your Workspaces and its related content bundles.
	Library Group of different library types like Collections, Products etc. available in the 'Content' section.

Appendix A: Field Definitions

Hierarchy

Levels	Description
Organization	An Organization stands at the top of the hierarchy
	where different divisions and workspaces can
	collaborate.
Division	Divisions can be viewed as different regions which are
	affiliated towards the Organization.
Workspace/Experience	Each division can again have different
	workspaces/experiences with unique content in each of
	them.

Environment

Description
When a file is in Dev, it means it is available in
Developers Environment only.
When a file is in Labs, it means it is available for testing
within team members affiliated to the respective
Workspace and Division. Team members can view it on
the mobile application which is on Labs environment
only.
When a file is in Live, it is available to the end user on
the mobile facing application.

*Environments can be set based on customer preference. To turn an environment on or off please contact support@prointeract.com

Actions and Folder actions

Action Name	Description
Add	Add a new file/library folder to the selected library
Reject	Reject a file
Promote	Promote a file from one environment to the other. The order being Dev->Labs->Live

Un-Publish	Demote a file from one environment to the other. The
	order being Live->Labs->Dev
Publish	Publish the content to the device in specified
	environment (Dev, Labs, Live)
Move/Copy to	Move/Copy to from one library or folder to another.
Version	Every file or library has a unique version number

Services

Name	Description
Core libraries	File related to backend and configuration can be uploaded from admin console
Language bundle (translations)	Language translation files can be uploaded from admin console.

Organizations

Name	Description
Organization Meta Data	Any customized requirement can be defined by admin
	in the admin console and User can update to it.

Users

Name	Description
User Meta Data	Any customized requirement can be defined by admin
	in the admin console and User can update to it.

Permissions Management

Name	Description
Generate Permissions	Used by Super admin. Whenever any permissions are
	updated from database, super admin can click on
	Generate Permissions to update to the Admin console.

Disclaimer:

The content of this document is furnished for informational use and is subject to change without notice. These changes will be incorporated in new editions of the publication and shall be updated to the organizations periodically.



Support: <u>support@prointeract.com</u> Website: <u>www.prointeract.com</u>